

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting of The British Lebanese Association will be held:

Date: June 9th 2016

Time: 19:15

Location:

Millennium Gloucester Hotel

4-18 Harrington Gardens,

London SW7 4LH

Click here: <https://goo.gl/XjCFtD>

- 1.The Chairman will report to the Meeting.
- 2.The Meeting will consider the Accounts of the Association for the year ending 31st August 2015.
- 3.The Meeting will consider the appointment and remuneration of Auditors.
- 4.The Meeting will elect Association members to the Executive Committee of the Association to fill vacated places.
- 5.The Meeting will consider any other significant business falling within the scope of an Ordinary General Meeting.

Dated this twelfth day of May 2016



By Order of the Executive Committee

Lisa Zakhem

Honorary Secretary

NOTES

1. In accordance with the articles of Association, half of the Executive Committee members will resign at this Annual General Meeting; all those resigning are eligible for re-election.
2. To propose any member of the Association for election to the Executive Committee, notice of intention shall be given in writing to reach the Secretary not later than Monday 1st June 2016 and is to be signed by the proposer, seconder and member agreeing to serve if elected.
3. A member entitled to attend and vote at the Meeting can appoint a proxy to attend and vote in his stead. A proxy need not be a member of the Association. The attached form for appointment of a proxy must reach the Secretary not less than forty eight hours before the Meeting.
- 4.Members requiring a copy of the Audited Financial Statements for the Year Ended 31/08/15 are kindly requested to apply in writing to the Honorary Secretary or to download a copy from the Association's web site at: www.britishlebanese.org

Agenda for **BLA AGM**

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1. Call the meeting to order opening remarks/welcome
2. Minutes of the previous AGM* & matters arising from the minutes. Adoption of previous years minutes (to be signed by Chairman)
3. Chairman's Report (verbal)
4. Hon. Treasurer's Report (verbal) & adoption of accounts
5. Appointment and remunerations of auditors
6. Resignation and election of committee members
7. Any Other Business
8. Closing remarks

*Available on line at www.britishlebanese.org or by writing to the Honourary Secretary.



THE BRITISH
LEBANESE
ASSOCIATION

Registered in England and Wales as a Limited Company
Registration No: 1934028 VAT No: 444021491 Registered Charity No: 294578

1 Hyde Park Gate
London SW7 5EW
T: 0207 370 1966
E: mail@britishlebanese.org
W: www.britishlebanese.org

NOMINATIONS FOR EXECUTIVE COMMITTEE

Should you wish to nominate a member for election to the Executive Committee, please complete this form and send it to reach the Hon. Secretary, The British Lebanese Association, 1 Hyde Park Gate, London SW7 5EW not later than Monday 1st June 2016.

The name of the following member of The British Lebanese Association is put forward for election to the Executive Committee:

PROPOSER

Mr/Mrs/Miss/Ms/Other _____

Address _____

Usual Signature _____

Date _____

(Please print)

Postcode _____ Tel _____ Date _____

SECONDER

Mr/Mrs/Miss/Ms/Other _____

Address _____

Usual Signature _____

Mr/Mrs/Miss/Ms/Other _____

(Please print)

Postcode _____ Tel _____ Date _____

NOMINEE

I am willing to serve as a member of the Executive Committee of The British Lebanese Association if elected.

(Please print)

Address _____

Usual Signature _____

Postcode _____ Tel _____ Date _____



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APPOINTMENT OF A PROXY
TO THE ANNUAL GENERAL MEETING OF
THE BRITISH LEBANESE ASSOCIATION LIMITED

I (We) _____

of (Address) _____

Postcode Tel _____

being a member (members) of the above Association, hereby appoint or
failing him/her

as my (our) proxy to vote for me (us) on my (our) behalf at the Annual
General Meeting of the Association to be held on:

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and at any adjournment thereof.

Usual Signature _____ Date _____